



MAHARASHTRA METRO RAIL CORPORATION LTD.



(A JOINT VENTURE OF GOVT. OF INDIA AND GOVT. OF MAHARASHTRA)

ADVT NO: MAHA-Metro/N/HR/02/2022

Date: 11.07.2022

Online Application will Start on Website-www.mahametro.org After entering the website-click on "CAREERS"	12/07/2022 from 10:00 hrs.
CLOSING DATE FOR ONLINE APPLICATION	26/07/2022 up to 18:00 hrs.

Maharashtra Metro Rail Corporation Limited (MAHA-Metro), a Joint Venture Company with equal participation from the Govt. of India and the Govt. of Maharashtra; is implementing Nagpur Metro Rail Project, Pune Metro Rail Project & deposit work of Navi Mumbai Metro Line-1 in the state of Maharashtra.

To meet with the immediate requirement of experienced personnel for **Maharashtra Metro Rail Corporation Limited at Nagpur Metro Rail Project and Pune Metro Rail Project**, applications are invited from experienced persons of Indian Nationality from Metro Rail/ Railway/ Railway PSUs/Metro Related Infrastructure Industries for Civil, Administration, Human Resource & IT departments having relevant experience, for the under-mentioned posts on **Contract/ Deputation** for a period of five years.

Sr. No.	Post (Post Code)	No. of Vacancy	Pay-Scale (IDA)	Minimum Educational Qualification	Minimum Experience (Post Qualification)	Maximum Age limit as on closing date
1.	General Manager (Property Development)- E7 (For Nagpur Metro Rail Project)	01 (UR-01)	Rs. 1,20,000-2,80,000/-	Full time B.E. / B. Tech. in Civil Engineering from a Govt. recognized Institute/ University.	<p>Candidate should have experience in the field of Civil Engineering and Marketing retail spaces at stations, Advertising at stations, inside and outside the trains, Maximizing Non-Fare Box Revenue, Co-ordination with State Government/ Urban Local Bodies for obtaining change of land use. Tie up with retail chains and enter into PPP agreements for areas above stations as well as stand alone properties along with the following:</p> <p>A. IDA Candidates from Metro Rail/ Railway PSUs/ PSUs:</p> <p>Total 19 years of Executive Experience and working in analogous Pay Scale of Rs. 1,20,000-2,80,000/- (E7) or Pay Scale of Rs.1,00,000-2,60,000/- (E6).</p> <p>OR</p> <p>B. CDA Candidates from Railways/ Govt. Organizations:</p> <p>i) Working in Pay Matrix Level 14 (SAG/ NFSAG) or working for 05 years in Level 13 or Level 13 and Level 13A combined as per 7th CPC.</p> <p>or</p> <p>ii) Total 19 years Group A service and currently working in Level 13 or Level 13A as per 7th CPC.</p> <p>OR</p> <p>C. Candidates from Metro Related Infrastructure Industries:</p> <p>Total 19 years of Executive Experience and working with CTC of Rs. 2,50,000/- per month.</p>	55 years

Sr. No.	Post (Post Code)	No. of Vacancy	Pay-Scale (IDA)	Minimum Educational Qualification	Minimum Experience (Post Qualification)	Maximum Age limit as on closing date
2.	Additional General Manager (IT) – E6 (For Nagpur Metro Rail Project)	01 (UR-01)	Rs. 1,00,000-2,60,000/-	Full time B.E. / B. Tech in IT discipline from a Govt. recognized Institute/ University.	<p>Candidate should have experience in the field of Information Technology. Candidate should have worked in implementing IT based solutions/ project, SAP/ PRIMAVERA/ BIM and should have excellent communication skills and proven ability to influence across all levels of the business and IT organization in order to achieve business goals. A strategic thought leader with a demonstrated ability to identify business issues/ opportunities and to frame sustainable solutions, excellent collaborative skills with ability to drive significant results in the organization along with the following:</p> <p>A. <u>IDA Candidates from Metro Rail/ Railway PSUs/ PSUs:</u></p> <p>Total 15 years of Executive Experience and working in analogous Pay Scale of Rs. 1,00,000-2,60,000/- (E6) or Pay Scale of Rs. 90,000-2,40,000/- (E5).</p> <p style="text-align: center;">OR</p> <p>B. <u>CDA Candidates from Railways/ Govt. Organizations:</u></p> <p>i) Working for 03 years in Pay Matrix Level 13 or Level 13 and Level 13A combined as per 7th CPC. or</p> <p>ii) Total 15 years Group A service and currently working in Level 13 or Level 13A as per 7th CPC.</p> <p style="text-align: center;">OR</p> <p>C. <u>Candidates from Metro Related Infrastructure Industries:</u></p> <p>Total 15 years of Executive Experience and working with CTC of Rs. 2,20,000/- per month.</p> <p>Preference: Experience in implementing IT Solutions in Railways/ Metro Railways will be preferred.</p>	50 years

Sr. No.	Post (Post Code)	No. of Vacancy	Pay-Scale (IDA)	Minimum Educational Qualification	Minimum Experience (Post Qualification)	Maximum Age limit as on closing date
3.	Additional Chief Project Manager (Signal)-E6 (For Pune Metro Rail Project)	01 (UR-01)	Rs. 1,00,000-2,60,000/-	Full time B.E. / B. Tech in Electronics / Electronics & Tele-communication Engineering from a Govt. recognized Institute/ University.	<p>Candidate should have experience in the field of Signaling department. Candidate should have experience in design, installation, site execution, interface with other systems, CBTC data preparation, testing, operation & maintenance of CBTC and interlocking equipment. Candidate shall be well versed in wireless and optical fiber networking, international competitive bidding. Candidates working with foreign assignments shall be preferred. Professional Certifications of CCNP, CENG or any other shall be an added advantage along with the following:</p> <p>A. <u>IDA Candidates from Metro Rail/ Railway PSUs/ PSUs:</u></p> <p>Total 15 years of Executive Experience and working in analogous Pay Scale of Rs. 1,00,000-2,60,000/- (E6) or Pay Scale of Rs. 90,000-2,40,000/- (E5).</p> <p style="text-align: center;">OR</p> <p>B. <u>CDA Candidates from Railways/ Govt. Organizations:</u></p> <p>(i) Working for 03 years in Pay Matrix Level 13 or Level 13 and Level 13A combined as per 7th CPC.</p> <p style="text-align: center;">or</p> <p>(ii) Total 15 years Group A service and currently working in Level 13 or Level 13A as per 7th CPC.</p> <p style="text-align: center;">OR</p> <p>C. <u>Candidates from Metro Related Infrastructure Industries:</u></p> <p>Total 15 years of Executive Experience and working with CTC of Rs. 2,20,000/- per month.</p>	50 years

Sr. No.	Post (Post Code)	No. of Vacancy	Pay-Scale (IDA)	Minimum Educational Qualification	Minimum Experience (Post Qualification)	Maximum Age limit as on closing date
4.	Manager (Administration)-E2 (For Nagpur Metro Rail Project)	01 (UR-01)	Rs. 60,000-1,80,000/-	Graduate in any discipline from a Govt. recognized Institute/ University.	<p>Candidate should have experience in the field of Administration & Finance / Accounts department along with the following:</p> <p>A. <u>IDA Candidates from Metro Rail/ Railway PSUs/ PSUs:</u></p> <p>Total 04 years of Executive Experience and working in analogous Pay Scale of Rs. 60,000-1,80,000/- (E2) or working in Pay Scale of Rs. 50,000-1,60,000/- (E1).</p> <p style="text-align: center;">OR</p> <p>B. <u>CDA Candidates from Railways/ Govt. Organizations:</u></p> <p>Working in Pay Matrix Level 10 as per 7th CPC.</p> <p style="text-align: center;">OR</p> <p>C. <u>Candidates from Metro Related Infrastructure Industries:</u></p> <p>Total 04 years of Executive Experience and working with CTC of Rs. 1,30,000/- per month.</p>	42 years
5.	Manager (Corporate Management Services - CMS)-E2 (For Nagpur Metro Rail Project)	01 (UR-01)	Rs. 60,000-1,80,000/-	Full time B.E. / B. Tech in any discipline from a government recognized/ Institute / University and 2-year full time PDGM / MBA from any of the IIMs.	<p>Candidate should have experience in the field of Administration. Candidate should have knowledge of carrying out project monitoring and review activities, Preparing review presentations for key stake holders, interface with funding agencies, content development for communication with end use and Engage with alternate revenue generation along with the following:</p> <p>A. <u>IDA Candidates from Metro Rail/ Railway PSUs/ PSUs:</u></p> <p>Total 04 years of Executive Experience and working in analogous Pay Scale of Rs. 60,000-1,80,000/- (E2) or working in Pay Scale of Rs. 50,000-1,60,000/- (E1).</p> <p style="text-align: center;">OR</p> <p>B. <u>CDA Candidates from Railways/ Govt. Organizations:</u></p> <p>Working in Pay Matrix Level 10 as per 7th CPC.</p> <p style="text-align: center;">OR</p> <p>C. <u>Candidates from Metro Related Infrastructure Industries:</u></p> <p>Total 04 years of Executive Experience and working with CTC of Rs. 1,30,000/- per month.</p>	42 Years

Sr. No.	Post (Post Code)	No. of Vacancy	Pay-Scale (IDA)	Minimum Educational Qualification	Minimum Experience (Post Qualification)	Maximum Age limit as on closing date
6.	Senior Office Assistant (HR)-S1 (For Nagpur Metro Rail Project)	02 (UR-02)	Rs. 33,000-1,00,000/-	Full time MBA in HR from a Govt. recognized Institute/ University	<p>Candidate should have at least 02 years of experience in the field of HR Department in Establishment matters and Recruitment along with the following:</p> <p>A. <u>IDA Candidates from Metro Rail/ Railway PSUs/ PSUs:</u> Working in the IDA Pay scale of Rs. 25,000-80,000/-.</p> <p style="text-align: center;">OR</p> <p>B. <u>CDA Candidates from Railways/ Govt. Organizations:</u> Working in CDA Pay Matrix Level 5 or Level 6 as per 7th CPC.</p> <p style="text-align: center;">OR</p> <p>C. <u>Candidates from Metro Related Infrastructure Industries:</u> Working with CTC of Rs. 25,000/- per month and above, are also eligible to apply.</p> <p>Preference: Candidates having knowledge of SAP/ ERP will be preferred.</p>	36 Years
7.	Junior Engineer (IT) -S1 (For Pune Metro Rail Project)	01 (UR-01)	Rs. 33,000-1,00,000/-	Full time B.E. / B. Tech in Computer Engineering from a Govt. recognized Institute/ University.	<p>Candidate should have minimum 02 years of experience in the field of IT department along with the following:</p> <p>A. <u>IDA Candidates from Metro Rail/ Railway PSUs/ PSUs:</u> Working in the IDA Pay Scale of Rs. 25,000-80,000/- .</p> <p style="text-align: center;">OR</p> <p>B. <u>CDA Candidates from Railways/ Govt. Organizations:</u> Working in CDA Pay Matrix Level 5 or Level 6 as per 7th CPC.</p> <p style="text-align: center;">OR</p> <p>C. <u>Candidates from Metro Related Infrastructure Industries:</u> Working with CTC of Rs. 25,000/- per month and above, are also eligible to apply. Candidates should have 02 years of experience in ERP software development/ web services including actual programming. Certifications in CISCO, IBM, SAS etc. are preferred.</p>	30 years

Sr. No.	Post (Post Code)	No. of Vacancy	Pay-Scale (IDA)	Minimum Educational Qualification	Minimum Experience (Post Qualification)	Maximum Age limit as on closing date
8.	Office Assistant (Public Relation)- NS4 (For Nagpur Metro Rail Project)	01 (UR-01)	Rs. 25,000-80,000/-	Degree / Diploma in Mass Communication and Journalism from a Govt. recognized Institute/ University	<p>Candidate should have minimum 03 years of experience of working in Administration Department. Candidate should have flair for writing office reports and Press releases, carrying out promotion activities, Planning & executing events at various levels, working with the Corporate Communication department of Central Government Organizations or Public Sector Undertakings and should be proficient in making reports in at least three languages - English, Marathi & Hindi. Candidate must have experience of working closely with media print & electronic. Candidate should have basic knowledge of video making & Corel draw etc. along with the following:</p> <p>A. <u>IDA Candidates from Metro Rail/ Railway PSUs/ PSUs:</u> Working in the IDA Pay Scale of Rs. 20,000-60,000/- .</p> <p style="text-align: center;">OR</p> <p>B. <u>CDA Candidates from Railways/ Govt. Organizations:</u> Working in CDA Pay Matrix with Level 3 or Level 4 as per 7th CPC.</p> <p style="text-align: center;">OR</p> <p>C. <u>Candidates from Metro Related Infrastructure Industries:</u> Working with CTC of Rs. 25,000/- per month and above, are also eligible to apply.</p>	34 years
9.	Multi Tasking Staff cum Motor Driver- NS2 (Any Project of MAHA-Metro)	02 (UR-02)	Rs. 16,000-50,000/-	Minimum SSC passed from a recognized Board.	<p>Candidate should have 03 years of working experience of Multi-Tasking works as well as driving of Official vehicles in Administration Department of Govt. organization or PSU. Candidate should also possess valid driving license of four wheeler (LMV) along with following:</p> <p>A. <u>IDA Candidates from Metro Rail/ Railway PSUs / PSUs:</u> Working in the IDA Pay Scale of Rs. 14,000- 40,000/-.</p> <p style="text-align: center;">OR</p> <p>B. <u>CDA Candidates from Railways/ Govt. Organizations:</u> Working in CDA Pay Matrix Level 2 as per 7th CPC.</p>	40 years

Sr. No.	Post (Post Code)	No. of Vacancy	Pay-Scale (IDA)	Minimum Educational Qualification	Minimum Experience (Post Qualification)	Maximum Age limit as on closing date
					<p style="text-align: center;">OR</p> <p>C. Candidates from Metro Related Infrastructure Industries:</p> <p>Working with CTC of Rs. 20,000/- per month and above, are also eligible to apply. The aforesaid salary shall be substantiated along with proof of PF Deposition by both employee and employer.</p>	

UR = Unreserved, SC= Scheduled Caste, ST = Scheduled Tribe, OBC = Other Backward Class, EWS= Economically Weaker Section

NOTE:

- 1) Candidates intending to come on deputation should obtain prior approval for deputation as per the HR Policy of their parent organization.
- 2) Candidates selected will be eligible for DA, Perks and other allowance as applicable in MAHA-Metro.
- 3) The Number of vacancies mentioned above may increase or decrease as per the requirement of MAHA- Metro.
- 4) Age Limits and Experience will be reckoned as on the Closing Date of the application.

SELECTION PROCESS: The selection process will comprise of Personal Interview followed by Document Verification and Medical Examination as per the post's category. The selection process would judge different facets of knowledge, skills, experience, expertise, aptitude, and physical fitness. The candidates will be shortlisted for an interview, based on their eligibility/ qualifications/ experience in the relevant field. If sufficient candidates are not available for the advertised post, then candidates with lesser service length/ higher age/ lesser experience/ relaxed qualification etc. may be considered for short-listing in the same post/ appropriate lower grade post, and based on the performance during the interview.

MEDICAL EXAMINATION: The selected candidate will have to undergo medical fitness examination in MAHA-Metro's nominated hospital as per the prescribed medical category. The details of medical standards can be seen on MAHA-Metro's website www.mahametro.org under the link CAREERS.

HOW TO APPLY:

- a. Candidates are required to apply online through MAHA-Metro's website www.mahametro.org only. No other means/ mode of application will be accepted.
- b. Candidates are required to have a valid personal Email ID and mobile number. They should be kept the same active during the entire period of this recruitment process. In case a candidate does not have a valid personal email ID, he/she should create his/her new Email ID before applying online. Under no circumstances, he/she should share/mention the Email ID and its login password to any other person. Also, the candidate should have a functional mobile number to complete the application process.
- c. To access the online application, candidates are required to visit MAHA-Metro's website www.mahametro.org and click on the link "CAREERS" Thereafter, he/ she may open the desired recruitment notification for which online application is to be filled.
- d. Candidates are required to read the entire vacancy notification and its instructions carefully to make themselves familiar with the eligibility, age criteria, other conditions, norms, etc. for the desired post and all the related information, instructions of this recruitment process.
- e. Candidates shall apply online by going to sub link titled as "Apply Online" and follow the instructions given therein carefully for Online registration and application.
- f. The Online applications shall remain active from 10:00 hrs. of 12/07/2022 to 18:00 hrs. of 26/07/2022 only. In order to avoid last minute rush and inconvenience, the candidates are advised to apply sufficiently before the closing time and the date of the online application process. MAHA-Metro will not be responsible for any network problems/interruptions in the submission of online applications due to any reasons whatsoever or any other problem which arises at the candidate's end, during the entire period of online application on the website of MAHA- Metro.

- g. Candidates registering by entering requisite details on the online registration form shall get a Login ID and Password on their Email ID and a One Time Password (OTP) on their Mobile number provided by the applicant in the online registration form.
- h. Thereafter Candidate will be required to log in again with the received Login ID & Password, enter the OTP received on mobile and change the password. After that the candidate can proceed with the Login ID and new password for filling of the online application form.
- i. Candidate shall select the post applied and fill in the requisite details in the online application form.
- j. The candidates will have to upload the soft copies of the required documents in the online application form.
- k. The candidates will have to make online payment for the application fee wherever applicable, as part of the online application process. The fee for online application is Rs. 400.00 (Application Fees Rs. 300 + Processing fees Rs. 100). However, Rs 100/- only is payable in respect of SC / ST and Women candidates as processing fees.
- l. All the fields in the online application form should be filled up carefully. After filling in all the required information by the candidate, a preview of the filled application can be generated before submitting the application, and candidate can edit the information at that stage. After submission of the application, no modification will be permitted.
- m. If at any stage of recruitment or thereafter, it is found that any information furnished by the candidate in his/her application is false/incorrect or the candidate has suppressed any relevant information or the candidate does not satisfy the eligibility criteria for the post(s), his/her candidature will be rejected.
- n. A dedicated Email Helpdesk is being setup. The candidates facing any difficulty during the online application process can contact on email **support.recruitment@mahametro.org** by providing following information:
 - i. MAHA- Metro's Advertisement No.:
 - ii. Name of Candidate:
 - iii. Mobile Number:
 - iv. Email ID:
 - v. Registration ID:
 - vi. Post applied for:
 - vii. Problem faced in brief along with relevant screenshots to be sent as email attachment:
- o. Candidates who are eligible and wish to apply for more than one post will have to submit separate applications, along with the applicable application / processing fee.
- p. Candidates once selected are liable to be posted at any place where MAHA- Metro project is in operation or is likely to be started.
- q. **Candidates need NOT send printouts of application or certificates to MAHA-Metro, Nagpur by post.**
- r. However, the candidates who are currently working in Government organisations / PSUs etc. shall give intimation to their organization as per rules and shall be required to produce NOC from their organization by a stipulated date decided by MAHA-Metro before the interview. The candidates applying for deputation should submit online application and should also route their application through proper channel such that it reaches MAHA-Metro within 15 days after the last date of online application. The proper channel application should reach at the following address:

General Manager (HR)
Maharashtra Metro Rail Corporation Ltd.
Metro Bhawan,
Near Dikshabhoomi,
NAGPUR – 440 010
- s. This is a serious recruitment process. Any objectionable or obscene attachments uploaded during the application process will invite criminal action apart from the cancellation of candidature.